

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2020

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/22/2020

Time: 8:00AM – 12:00PM

Present: Commissioners: Kay E Reiter, President; Scott Miller

Not Present: Russ Zimmerman, V-President

Present: Theresa Garcia; County Administrator

Others Present by teleconference: Tom Fullen, Craig Shoup

Others Present: Kelly Askins, Colleen Carmack, Phil Collison, Sheriff Hilton,

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 9/17/2020 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices. ***Commissioner Zimmerman was not in session today due to a prior commitment.	Kay E Reiter Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)
Review of External board / Meetings Attended by Commissioners	Commissioners all attended the Soil & Water drive thru BBQ meeting. It went very smoothly. They picked up their dinner and if you were a voting member you went to a different station and voted.	Kay E Reiter Scott Miller		
	Commissioner Zimmerman was unable to attend the Regional Airport Board meeting on Monday.	Russ Zimmerman		
	Commissioner Miller attended the Health Department Board meeting via ZOOM. Commissioner Miller spoke to the Health Board and noted there wasn't a way to find County restaurant reviews. The Health Department Health Commissioner stated people are welcome to come in or call if they want to know any results. Commissioner Miller stated people want to go online or know immediately without having to go in to an office. He also noted it should be easy to read and accessible at any time. This is public information and there should be an easy way to access. He also commented on the	Scott Miller		

	fact he had tried to find it on the web page and did find one from 2018. Commissioner Miller talked about the issues Buckeye Restaurant in Clyde had with inspections and getting their certificate. They reviewed budgets and finances. Their budget is good and revenue is coming in better than expected. Commissioner Reiter noted they have lost some key people and wondered how they were doing. Commissioner Miller said that was mentioned but it was not an issue at this time. They are working with schools on proper procedures as they return for the school year.			
Commissioners and Administrator Discussion	The Commissioners met with the Courthouse Judges Ickes and Smith on Friday to discuss courthouse court related issues. Judge Ray had a last minute meeting and was not in attendance. The group discussed the issue with an upcoming jury trial and needing another courtroom to hold this to stay within COVID19 self-distancing requirements. They also discussed case management software and what will happen come January 1 st .	Kay E Reiter Scott Miller		
	Administrator Garcia had a kickoff meeting with SafeBuilt, Building Code Department services. They are prepping our software program with the inspection needs. They did mention they could train the Clerk/permit tech on the system. Training costs for administrator/permit tech. 80 hrs. @ \$50.00 per hour.	Theresa Garcia		
* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	None			
Dog Kennel	<u>Kelly Askins – Dog Kennel</u> . Kelly came in for her regular meeting. See attachment A for agenda items Dog licenses are up. Most people getting tags right now are getting late fees. Kelly reviewed her license and kennel statistics. Kelly talked about micro chipping all dogs that come through the kennel. They may need to look at purchasing new chips and a reader.	Kelly Askins – Dog Warden		
EMA/911	Lisa was unable to attend her meeting and will reschedule.	Lisa Kuelling-EMA/911 Director		
Recorder	<u>Colleen Carmack – Recorder</u> . Colleen came in for a regular meeting with the Commissioners. Colleen shared her revenue and expenses for the last three years. Her revenue is up since last year. People are doing a lot of refinancing and she is seeing new buildings too. Colleen	Colleen Carmack – Recorder		

	wanted to talk about the Cares Act Funding. She was not sure if her vendor was going to be able to invoice allowing her project to be paid for by the end of December. The Commissioners asked if they would invoice 1/3 at signing, 1/3 at start and 1/3 at finish. This would allow 2/3 rd to be billed prior to end of December. She was asked if she would want to be a test county on a new software from her current vendor. As a test county she would get some free benefits and it would run parallel with her current until it is time to switch. Colleen also asked about travel. Her Records conference is still scheduled in November and she needs to attend for credits. The Commissioners have no problem with this travel. She almost has her budget entered in the finance system for 2021.			
* Resolutions	2020 - 305 APPROVING SUPPLEMENTAL APPROPRIATION TO CORONAVIRUS FUND CAPITAL OUTLAY (\$57,000.00) FOR AUTOMATIC DOORS	Coronavirus	\$57,000.00	*Motion: Move to Approve resolution Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)
	2020 – 306 APPOINTING STACEY GIBSON AS REGIONAL PREVENTION SPECIALISTS TO THE OHIO CHILDREN'S TRUST FUND (OCTF)	Commissioners		*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – Colleen Carmack, Recorder. Chris Hilton, Sheriff.			
TASC/EMO	Phil Collison – TASC. Phil came in for his regular meeting with the Commissioners. His grant funding with Mental Health Board has been approved and received. He also received some extra funding from the Mental Health Board. His case management numbers are going up a little bit. Overdoses have slightly increased. There is some bad drugs out there right now. They are still doing phone case management unless they are high risk. They are only allowing clients in the building unless a parent comes in with a minor they meet them outside. Teleconference may become a new normal for case management and Medicare may allow that for coverage. It may at least run through 2021 to 2022. They are in recertification process for OMAHS. Phil is still deciding on when to switch his medical online program over. His current system is working but may not for long. He	Phil Collison- TASC Administrator		

	<p>needs to have a contract reviewed by the Prosecutor. A portion of his wages is being paid by Electronic Monitoring.</p> <p>Electronic Monitoring numbers are up. They averaged 21 for last month. He has some short term and a couple long term. There were a couple of violations that got turned in and the person was sent back to jail.</p>			
Sheriff	<p>Chris Hilton – Sheriff. Sheriff came in for his regular meeting with the Commissioners. Sheriff talked to Commissioner Miller about his ride along with the marine patrol. Commissioner Miller commented about the boat itself and both agreed they need to start looking at a new one. Sheriff and two of his Captains have started research on new boats. Sheriff noted it could run \$75K to \$100K. Sheriff had talked earlier in the year regarding vehicles. He needs to start looking for replacements. Sheriff was awarded a grant through FEMA for the Northern Border Initiative. They were awarded about \$56,000.00. Some can be used for marine patrol and road patrol. It is almost like a task force grant. It is a reimbursable grant. There will need to have funding to start with to pay invoices prior to requesting reimbursement. Administrator Garcia is going to look into the funding portion for the reimbursable grants.</p> <p>Sheriff would like to discuss personnel matters. At 11:15am Commissioner Reiter moved to enter executive session to consider discipline and firing of personnel.</p> <p>At 11:29am Commissioners exited to executive session and Sheriff Hilton was invited to join the session.</p> <p>Sheriff is going to make some adjustments to his budget to compensate for personnel changes.</p>	Chris Hilton - Sheriff		<p>* Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)</p> <p>* Motion: Move to exit executive session Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)</p>
FCFC	<p>Cathy Glassford and Stacey Gibson – FCFC. Cathy and Stacey came in for their regular meeting with the Commissioners. This is Cathy’s last meeting with the Commissioners prior to her retirement. Her last day in the office is October 16th. Stacey will be taking over the Director position at that time. Stacey gave the Commissioners some of her background prior to taking the Director position. It is nice to already know the individuals she will be working with in the program. The</p>	Cathy Glassford – Director Stacey Gibson - Director		

	office move has been great and they love the new location. One of the biggest changes is the resignation of the Wraparound Clerk. Stacey is going to research the position and talk to some of the partners to see where she might make changes and take the opportunity to make this work for the organization. Cathy asked if the Commissioners had any items in particular they wanted Stacey to cover at her meetings.			
* Adjournment (12:00pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)

Signature of:

Kay E. Reiter

Kay E Reiter, President

NOT PRESENT

Russ Zimmerman

Russ Zimmerman, Vice President

Scott Miller

Scott Miller

Board of County Commissioners, Sandusky County Ohio

Attest: *Theresa Cooney*
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Scheduled/Completed Trainings

Multiple webinars through the ASPCA and the HSUS are being worked on by kennel staff.

New deputies undergoing continued training.

To Discuss

Microchips- only kennel dogs beginning in January? We will need to up the adoption price?

Rabies Discussion with Dr. Zimmerman- have we heard back from Prosecutor?

We have only 455 un-renewed dog licenses for this year. We have been working diligently to get this number as low as possible.

Need Resolution regarding the \$2 discount for this year only if rabies certificate is turned in to the DW's office when acquiring the license.

We just purchased a 2021- Chevy 2500 HD truck from Bauman's.

Body Cams- discuss

Print date for license renewals set for November 2nd. Mailing date set for November 25th.

Events

Cleveland Bikers for Charity reached out to me in regards to donating the funds from their Poker Run to the kennel for the Alpha Project. IT WAS AMAZING! The event raised \$6,071, less expenses of \$2,691.92. The donation to the Alpha Project was \$3,379.08.

T shirt fundraiser for both the SDF and the Alpha Project will continue throughout the year.

Veteran's Day will be quickly approaching. We will do our usual push out of our Alpha Project Program as we come closer to that date.

Humane Related

Humane Related Welfare Checks- Unfounded- 1
Education Needed- 8
Charges Filed- 0
In Court- 2
Pending- 2

Questions?

County Commissioner's Meeting

Dog Warden's Office

September 22nd, 2020

2020 Dog License Sales

	<u>Previous Year</u>	<u>Current Year</u>
1 Year Dog License	10,679	10,583
1 Year Dog License Late	637	651
1 Year Partial License	63	47
3 Year Dog License	111	106
3 Year Dog License Late	13	29
3 Year Partial License	6	6
Dangerous Dog License	14	16
Duplicate License	6	18
Kennel License	22	24
Kennel License Extra	31	13
Permanent Dog License	17	16
Service Dog License (Free)	13	11
Transfer In	6	13

Kennel Census

August 2020	September 2020
Impounded- 29	Impounded- 22
Redemptions- 18	Redemptions- 15
Adoptions-13	Adoptions- 5
Euthanized- 0	Euthanized- 1
Transfer- 0	Transfer- 1

Kennel Incidents

August 2020	September 2020
Aggression- 4	Aggression- 2
In Vehicle- 6	In Vehicle- 0
Bite- 2	Bite- 5
Humane- 11	Humane- 11
RAL- 17	RAL- 9
Sick/Injured- 0	Sick/Injured- 1

Requested graphs and charts are attached.

